

**City Councillor
Joseph A. DelGrosso
City Council Chambers
June 09, 2014**

Regular meeting of the Revere City Council was called to order at 6:00 P.M.

President Zambuto presiding.

1. Salute to the Flag by the members of the City Council and those in attendance.

2. Roll Call: Councillors Arrigo, Giannino, Haas, Morabito, Novoselsky, Patch, Penta, Powers, Reardon, and Council President Zambuto present. Councillor Guinasso absent.

3. George V. Colella Academic Awards Presentation

Ordered received and filed.

Ordered on a Motion of Councillor Penta: That the regular order of business be suspended at this time for the purpose of taking up various communications submitted by the Mayor.

Mayor Rizzo along with the Finance Director addressed the City Council on the following:

14-148 4. Communication from the Mayor:

I have attached a letter from George Anzuoni describing the process regarding our new Water Meter Program.

We are all available for any questions you may have.

Communication from George Anzuoni:

Re: Water Meter/AMI Program

The City of Revere is poised to kick-off the Water Meter/Advanced Water Metering Infrastructure (AMI) Program in July 2014. The city has received the final approvals by the Massachusetts Department of Environmental Protection (MassDEP). MassDEP is providing Drinking Water State Revolving Fund (DWSRF) funding assistance for this important program for the City. This memorandum is intended to give you a brief overview of the three contracts that will comprise the water meter/AMI program, to advise you of the significant efforts by City staff in the procurement process, and to identify some key issues about the water meter/AMI program itself.

This new system will provided the Water and Sewer Enterprise division with far more accurate readings of water usage especially in low flow situations along with the ability to deter any meter tampering that may occur and leak detection. It will replace truly aging systems and allow for accuracy in billing. The procurement of a AMI program was first raised in the Capital Improvement Plan as submitted to the City Council in FY2009 in the technology section as prepared by the Director of Finance, George Anzuoni and the MIS Director, Glen DeRosa.

Contractual Structure for the Program

The following contracts are about to be executed and will comprise this program:

- Contract MUN-2013-1021A, Water Meters.
- Contract MUN-2013-1022, AMI System. This includes the radios that will be connected to each water meter, and a communications system to receive and manage the meter reading data.
- Contract MUN-2013-1023, Installation Services. The installation contractor will be the “face of the project” to the public, installing water meters and meter radios purchased under the first two contracts.

The first two are equipment purchase contracts, have been procured through a Request for Proposal (RFP) process under Mass. G.L. Ch. 30B. The third is a standard construction contract.

The RFPs and bidding documents for these three contracts were prepared with our input by our engineering consultant, CDM Smith Inc., which will also be assisting us during program implementation.

City Evaluation Committees

In accordance with the Ch. 30B procedures, we established Evaluation Committees to review the proposals for the first two contracts. Evaluation Committee members were as follows:

<u>Contract 1021A, Water Meters</u>	<u>Contract 1022, AMI System</u>
George Anzuoni, Director of Finance	George Anzuoni, Director of Finance
Don Goodwin, DPW Superintendent	Don Goodwin, DPW Superintendent
Nick Rystrom, City Engineer	Nick Rystrom, City Engineer
	Glen DeRosa, MIS Director
	Joan Chaet, Water Billing
	Robin Zajackowski, Water Billing

The Committee, chaired by George Anzuoni, reviewed the Technical Proposals submitted by the vendors; there were five vendors for each of the two RFPs. For both contracts, we interviewed the vendors and viewed their equipment in person as part of that interview. Using evaluation criteria set forth in the RFPs, each Committee member completed a detailed written evaluation of the Technical Proposals and determined which proposal was, in their opinion, most in the interests of the City of Revere.

For the AMI contract, we took the further step of more detailed reviews of the two best proposals. For one AMI system, we travelled to the Town of Framingham to meet with our counterparts there who are working with the system. For the other, which did not have a local system we could visit, we participated in a webinar hosted by the vendor for our benefit, to view the meter reading software.

In the case of both contracts, the verdicts of the Committee members proved to be unanimous. In both cases, each Committee member determined that Everett J. Prescott, Inc. of Middleton, Massachusetts, had submitted the most-highly ranked technical proposal. Purchasing Agent Marie Zelandi reviewed these evaluations, opened the Price Proposals, and determined that the price proposed was within the available funding established in the MassDEP Loan Application.

The Prescott proposals were thus determined to be the Most Advantageous Proposals for both contracts. The City will purchase Sensus water meters and Sensus AMI equipment through these contracts.

The effort of these Committees was substantial, but has resulted in a confident decision that the equipment to be installed in Revere is the best available for our community's needs.

Contract Costs

The values of the three contracts are summarized below:

- Contract MUN-2013-1021A, Water Meters. The value of the contract with Everett J. Prescott, Inc. will be \$1,209,091.
- Contract MUN-2013-1022, AMI System. The value of the contract with Everett J. Prescott, Inc. will be \$1,590,795.
- Contract MUN-2013-1023, Installation Services. The low bidder was Baystate Winsupply of Bridgewater, Massachusetts. The value of the contract will be \$902,726.50.

The total of the three is \$3,702,612.50. This compares very favorably with the value listed in the MassDEP Loan Application, which was \$5,000,000. The Loan Application had included a contingency allowance in accordance with standard procedures; the low bid for the installation contract proved especially favorable.

State-of-the-Art System

The equipment to be installed in Revere is truly state-of-the-art. Note the following features:

- Sensus introduced the first residential magmeter to the market about three years ago, and these meters will be installed in Revere. The excellent accuracy and low-flow sensitivity of these meters will assist in reducing consumer meter underregistration, which is an important component of unaccounted-for water. As you may recall, our unaccounted-for water is too high and needs to be reduced.
- The Sensus meter radios have two watts of power, the best available on the market for system-wide application. As a result, the radio signal can travel a long distance, and only a single data collector is needed in the City. It will be located near the old reservoir atop Fennos Hill. The Sensus system is the only one that avoids the need for maintaining multiple collectors around the City.
- The AMI system will provide hourly meter reading data for all meters in the City, all without any operator labor to obtain readings.
- Sensus will also provide leak detection sensors which the City will install in water valve boxes around the City. These sensors will transmit leakage data through the same radio network on a real-time basis. This will allow the City to detect small leaks before they become large, which should reduce the disruption and cost associated with many of our water main breaks. This should also help reduce unaccounted-for water.
- Sensus will host the meter reading data and software, and will provide a customer access webportal for our customers to obtain data about their own water use.

The Road Ahead

We expect that the program implementation will begin before the end of July, and the program is scheduled to be completed within two years. The AMI vendor will have up to six months to get the radio network installed, tested, and approved. While a small number of meters and radios will be installed for the performance test for this system (about 100), almost all of the installations will occur in the 18 months following the completion of the network test.

The installation contractor will be responsible for appointment scheduling, which is to be done at times convenient for the customers. Communications with the public will be key to the success of the installation program. Our agreement with the contractor includes the following public notification and public education features:

- Public meetings with City officials and customers.
- Two public education mailings to be sent to all customers.
- Eight full-page newspaper advertisements.

- Video describing and demonstrating the installation process, which will be available through the City website.
- Up to three mailings to all customers to request them to schedule appointments through the web application or 800 number.
- All written communications from the contractor to customers will be in three languages (English, Spanish, and Portuguese).

The safety of our residents and businesses is another paramount concern. Our agreement with the contractor requires the following:

- All installation contractor personnel who enter homes or businesses must have cleanly passed a CORI background check to be conducted by the Revere Police Department.
- All such personnel will wear an approved company uniform, have picture identification, and wear a meter installer badge.
- All vehicles used by the contractor will display identification acceptable to the City on both sides of the vehicles.

Please let me know if you would like more information about the program.

Ordered referred to Ways and Means.

14-149 5. Communication from the Mayor:

Re: Free Cash Transfer to the Stabilization fund – Water/Sewer Enterprise Fund

This past March the Department of Revenue had certified Free Cash in the Water and Sewer Enterprise Fund at One Hundred and One Thousand five hundred and forty five (\$101,545.00). In accordance with Section 3.01.020 of the Revere City Ordinances as amended fifteen percent of this certified free cash is to be transferred into the Stabilization Account. Therefore, I respectfully request that your Honorable body transfer the sum of fifteen thousand two hundred thirty two dollars (\$15,232.00) into the Water and Sewer Stabilization fund.

This request is procedural and I would like to express my appreciation for your cooperation in this matter.

Ordered on a Motion of Councillor Penta: That the following sum be transferred as follows:

<u>From</u>	<u>To</u>
W&S Enterprise Free Cash	W&S Enterprise Stabilization Fund
\$15,232.00	\$15,232.00

Motion was declared Ordered on a Roll Call: Councillors Arrigo, Giannino, Haas, Morabito, Novoselsky, Patch, Penta, Powers, Reardon, and Zambuto voting “YES”. Councillor Guinasso absent.

14-150 6. Communication from the Mayor:

Re: Free Cash Transfer to the Stabilization Fund – General Fund

This past March, the Department of Revenue had certified free Cash in the General Fund at three million two hundred ninety two thousand two hundred and seventy dollars (\$3,292,270). This was one of the largest amounts ever received by the City of Revere. In accordance with Section 3.01.020 of the Revere City Ordinances as amended fifteen percent of this certified Free Cash is to be transferred into the Stabilization Account. Therefore, I respectfully request that your Honorable Body transfer the sum of four hundred ninety three thousand eight hundred and forty dollars (\$493,840) into the General Fund Stabilization Fund.

This request is procedural and I would like to express my appreciation for your cooperation in this matter.

Ordered on a Motion of Councillor Penta: That the following sum be transferred as follows:

<u>From</u>	<u>To</u>
General Fund Free Cash	General Fund Stabilization Fund
\$493,840.00	\$493,840.00

Motion was declared Ordered on a Roll Call: Councillors Arrigo, Giannino, Haas, Morabito, Novoselsky, Patch, Penta, Powers, Reardon, and Zambuto voting "YES". Councillor Guinasso absent.

14-151 7. Communication from the Mayor:

Re: *Water/Sewer Rate 2015*

I am writing to inform you that, pursuant to his authority under Title 13, Chapter 13.08, Section 13.08.580 of the Revised Ordinance of the City of Revere, the Superintendent of Public Works will determine that the new Sewer Rates for Fiscal Year 2014 shall be \$11.71 per 100 cubic feet for residential property owners and \$17.34 per cubic feet for commercial owners, effective for billings as of July 1, 2014. With respect to the Water Rates, pursuant to Title 13, Chapter 13.04, Section 13.04.130 of the Revised Ordinances of the City of Revere, I am hereby recommending to the City Council that it establish a rate of \$3.91 per 100 cubic feet for residential owners and \$5.76 per 100 cubic feet for commercial owners, effective for billings as of July 1, 2014.

If the Council adopts the recommended adjustments, the combined commercial rate will be \$23.10 per 100 cubic feet and the combined residential rate will be \$15.62 per 100 cubic feet. These rates represent an increase of 2.29% over current charges for residential rate payers and an increase of 2.53% for our commercial rate payers.

This year, the City had to include, not only the bonded debt principal and interest payments for the State Revolving Fund loans, but also, absorb increases in the Water and Sewer Assessments from the Massachusetts Water Resource Authority. Please remember that the consent decree that was issued

by the Department of Justice is the driving force behind the massive amount of repairs that have been completed, and further planned to our city's Water and Sewer Infrastructure.

I respectfully urge the City Council to adopt the proposed rate schedule to avoid any deficit in our "Water and Sewer Enterprise Fund".

Motion presented by Councillor Penta: That in accordance with Section 13.04.130 of the Revised Ordinances of the City of Revere, that the City Council now moves to adopt a water rate of \$3.91 per 100 cubic feet for residential owners, and \$5.76 per 100 cubic feet for commercial owners, effective for billings as of July 1, 2014.

Motion presented by Councillor Morabito: That the matter be referred to Committee.

Motion to refer to committee was withdrawn at this time.

Original Motion presented by Councillor Penta was taken up and declared Ordered on a Roll Call: Councillors Arrigo, Giannino, Haas, Morabito, Novoselsky, Patch, Penta, Powers, Reardon, and Zambuto voting "YES". Councillor Guinasso absent.

Councillor Novoselsky moved to file immediate reconsideration on the vote taken, hoping it would not prevail.

Reconsideration was declared Lost.

Councillor Novoselsky referred back to the regular order of business.

Committee Reports

14-55 8. Re: Petition to Abandon a Certain Portion of Brookdale Street.

Pursuant to Rule 23, the matter was placed on file.

14-031 9. Re: An Ordinance Amending Title 8, Chapter 8.36 Sale of Tobacco Products.

Pursuant to Rule 23, the matter was placed on file.

Public Hearings

14-131 10. Hearing called, as ordered, on the petition of National Grid to install conduits on Beach Street in accordance with the plan on file.

Proponents

Representative from NationalGrid

Opponents

None

Hearing held, subject matter is now before the City Council.

Ordered on a Motion of Councillor Novoselsky: That in accordance with the petition presented by National Grid for the installation of conduits on Beach Street, the same be and hereby is approved.

Communications

14-152 11. Communication from the Mayor:

Re: Appointment to Revere Public Library Board of Trustees

I am writing to request that the City Council approve the appointment of Yolanda Napolitano, 63 Washington Avenue, Revere, Ma. to the Revere Public Library Board of Trustees for a one year period.

Please present this appointment at the next City Council meeting on Monday, June 9, 2014. Thank you for your courtesy and cooperation.

Ordered referred to the Appointments Sub-Committee.

14-153 12. Comm. from the City Clerk:

Enclosed, is a copy of a surety bond for your approval for John Cammarata, Senior Clerk for the City of Revere in the amount of ten thousand (\$10,000.00) dollars.

Ordered on a Motion of Councillor Haas: That upon the approval for the bond for John Cammarata, the same be and hereby is approved.

14-154 13. Communication from Nicholas Bua: Director, Revere Veterans Services

I have received a request from the family of Pasquale S. DelGreco to have a Memorial Square designated in his honor. They wish the Memorial Square pole be installed at 123 Malden Street, Revere.

Mr. DelGreco served in the Air Force from December 29 1950 thru October 15, 1954. He served overseas for one year 9 months during the Korean War.

It would be fitting to have a Memorial Square in honor of AIC Pasquale S. DelGreco. A copy of his DD-214 is on file in this office.

Thank you for your immediate attention.

Ordered on a Motion of Councillor Patch: That the Veterans Affairs Director be requested to have a Veterans Memorial Pole installed at #123 Malden Street, in honor of Pasquale S. DelGreco who served in the United States Air Force.

CZ-14-05

14-133

14. Comm. from Site Plan Review Committee:

Please be advised that the Site Plan Review Committee has reviewed the above referenced site plan for a special permit at 85 Broadway for the purpose of reconstructing a nonconforming structure and to change the use to an afterschool program facility. The following findings and recommendations have been made with respect to this site plan:

1. A traffic management plan must be approved by the Traffic Commission for the safe and efficient operation of drop off and pick up of students at the facility.
2. The parking lot must be redesigned to allow for 11 parking spaces including 1 HP space with appropriate pavement markings and wheel stops for each parking space.
3. All curbing within the site shall be either granite or precast concrete and all ramps and walkways shall be concrete.
4. The parking lot must include a stormwater drainage system to be approved by the City Engineer.
5. There shall be no outdoor dumpster within the site. All trash shall be stored within enclosed bins within a contained area within the building or attached to the building.
6. A landscaping plan must be approved by the Site Plan Review Committee which includes a 3-ft. landscaped strip along the northerly property line and a minimum 6-ft. landscaped buffer area along the easterly property line between the parking lot and abutting residential property. Also, a 3-ft landscaped buffer strip shall be maintained along the southerly property line. All evergreen plantings shall be a minimum of 6-ft. in height and all trees planted within the site shall be a minimum of 2 ½" caliper.
7. A 6-ft. high stockade cedar or PVC vinyl fence shall be constructed along the easterly property line abutting the adjacent residential property and a 5-ft. high fence shall be constructed along the southerly property line around the outdoor play area.
8. All site lighting shall include box lighting with deflectors so not to provide glare onto abutting residential properties.
9. All rooftop mechanical units shall include noise baffles and screens and shall be located the furthest point possible from abutting residential properties.
10. The Fire Dept. shall review and approve all plans prior to the issuance of a building permit.
11. A sewer and water connection permit must be obtained from the DPW. An additional water service line separate from the domestic service shall be installed for the proposed sprinkler system. Also, the integrity of the existing sewer service shall be inspected and televised for adequacy and replaced if found damaged or cracked with a new 6" PVC sewer.
12. An environmental hazardous material assessment shall be performed on the building and filed with the Board of Health prior to the issuance of a demolition permit.

13. A final as-built plan and landscaping plan must be filed with the Building Inspector and City Engineer prior to the issuance of an occupancy permit. The final as-built plan shall show the location of all utilities within the site including water, sewer and drainage.

Ordered received and made part of CZ-14-05 14-133

Motions

14-146 15. Ordered on a Motion presented by Councillor Giannino: That the Mayor request the Department of Public Works to install a guardrail at 529 Washington Avenue in the interest of public safety. Several vehicles have driven over the homeowner's lawn at this location.

14-147 16. Ordered on a Motion presented by Councillor Morabito: That the Mayor request Ma. Highway to replace or fill an uncovered junction box on the sidewalk before the entrance of the former Shaw's Supermarket parking lot entrance located at 209 Revere Beach Parkway. This poses a safety risk to citizens who walk along the sidewalk.

14-155 17. Ordered on a Motion of Councillor Zambuto: That the City Council award a Certificate of Commendation to Sofia Forgione, a secretary in the Mayor's Office in recognition of her recent achievements.

Ordered on a Motion of Councillor Zambuto: That the City Council now stands adjourned to meet on June 23, 2014, at 6:00 P.M.

Ordered adjourned at 7:55 P.M.

Attest:

City Clerk