

The City of Revere, Massachusetts



City Hall

281 Broadway
Revere, MA 02151
(781) 286-8160
(781) 286-8206 FAX

Ashley E. Melnik
City Clerk

Office of the City Clerk

OBTAINING A CERTIFIED COPY OF A DEATH CERTIFICATE

You may obtain, in person or by mail, a certified copy of a death certificate from the Office of the City Clerk at the following address:

**Office of the City Clerk
Revere City Hall
281 Broadway
Revere, MA 02151**

Hours of operation of the Office of the City Clerk are as follows:

**Monday – Thursday 8:15 a.m. – 5:00 p.m.
Friday 8:15 a.m. – 12:00 p.m.
(except for the last Friday of each month when Revere City Hall will be closed.)**

The fee is ten (\$10.00) dollars. The Office of the City Clerk will accept either check or money order by mail, and check, money order, or cash in person. Checks and money orders should be made payable to the "City of Revere."

For requests in person at the Office of the City Clerk, bring the following information with you:

- the name of the deceased
- the date of death

For requests by mail, submit the following information:

Name of deceased: _____

Date of death: _____

Phone # (so we may contact you if necessary): _____

Include a self-addressed stamped envelope and mail this form along with a \$10.00 check or money order to the address above.